

Menna Allah Hussein Maamoun

Summary:-

Highly motivated & talented person, ready to use my educational background and skills to provide students with the essential care and education. Passionate to inspire students to pursue academic and personal excellence. Consistently strive to create a challenging and engaging learning environment in which students become life-long learners. Expertise is broad in scope and includes the following skills:

- **Creativity:** Generates many new and unique ideas; makes connections among previously unrelated notions; is unafraid to use unorthodox methods; is original and value-added in brainstorming settings.
- **Developing others:** Is a people builder; provides challenging and stretching tasks and assignments; constructs compelling development plans and executes them; pushes direct reports to accept developmental moves.
- **Personal learning and development:** Is personally committed to and actively works to continuously improve himself or herself; recognizes the need to change personal, interpersonal, and managerial behavior; actively seeks feedback.
- **Interpersonal skills:** Is warm and easy to approach; builds constructive and effective relationships; uses diplomacy and tact to diffuse tense situations; has a style and charm that immediately puts others at ease and disarms hostility.
- **Listening:** Practices attentive and active listening; has the patience to hear people out; can accurately restate the opinions of others even when he or she disagrees.

Experience:-

- **Present work:** Teaching-Assistant at faculty of mass communication
➤ **In Cairo university**



From 06-2010 – Present

- **Job Responsibility:-**
 - presenting all relevant course information in a clear manner.
 - Supporting students who ask for help, clarification,...etc.
 - grading assignments fairly and on an appropriate schedule.
 - giving students all of the information necessary to succeed.
 - Supporting lecturer on the practical activities while the lectures.
 - Doing practical sections for the students to support them in their studies.

Education:-

- **Ph.D.in mass communication**,“On Progress”
Faculty of mass communication, Cairo University.
- Starting Date: March 2018
Expected finishingDate : December 2020.
- **Master Degree in mass communication**,
Faculty of mass communication, Cairo University .
- Starting Date : May 2012
Finishing Date : September 2017
- **Bachelor degree in mass communication**

Faculty of mass communication, Cairo University .

- Starting Date :September 2005
Graduation Date : June 2009
- Accumulative Graduation Grade: - Excellent

Trainings:-

- El-Masry El-Youm Summer 2005
- Radio & Television Union Summer 2006
- O TV Channel Summer 2007
- O TV Channel Summer 2008
- Kelmetna Magazine Summer 2009

Languages:-

- **English** : Excellent spoken, reading & writing.
- **Arabic** : Mother tongue.

SKILLS:-

Computer Skills:

- Adobe Premiere
- Adobe Audition
- Office (Word , Excel , Power Point)

Interests:

- Writing
- Reading
- Sports

Personal Data:

Date of Birth : 01-02-1989
Address : B. 160, Area 7, District 2. El-Sherouk City, Cairo.
Nationality : Egyptian.
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